

MECP 6 Part Folder Package Order

Part I

- ☐ Cover Letter (**not required**)
- ☐ CO's Endorsement (OPNAV 1420/1 - page 9 and 10)
- ☐ Conditional Release (Email from Enlisted Community Manager w/ the CO endorsed NAVPERS 1306/7)

Part II

- ☐ Remaining application (OPNAV 1420/1 – pages 1 through 8)

Part III

- ☐ Interview Appraisals (NAVCRUIT 1131/5 – Minimum of 3)
- ☐ Letters of recommendation (Minimum of 1/Maximum of 4)

Part IV (a) [DIRECT OPTION]

- ☐ Certified copy of BSN accredited by ACEN or CCNE
- ☐ Transcripts
- ☐ Unrestricted nursing license
- ☐ JST

Part IV (b) [TRAINING OPTION]

- ☐ Degree (If applicable)
- ☐ Transcripts
- ☐ JST
- ☐ Test Scores (ACT/SAT) – **no older than 3 years from application submission**
- ☐ Acceptance Letters
- ☐ Degree Completion Plans

Part V

- ☐ Evaluations (Last 5 years)
- ☐ Awards (In descending order of precedence)

Part VI

- ☐ Security Clearance (Signed memo from Security Manager)
- ☐ Proof of Citizenship (Birth Certificate or Naturalization Certificate)
- ☐ Misc/Addendums (Certifications or trainings that did not fit on application)

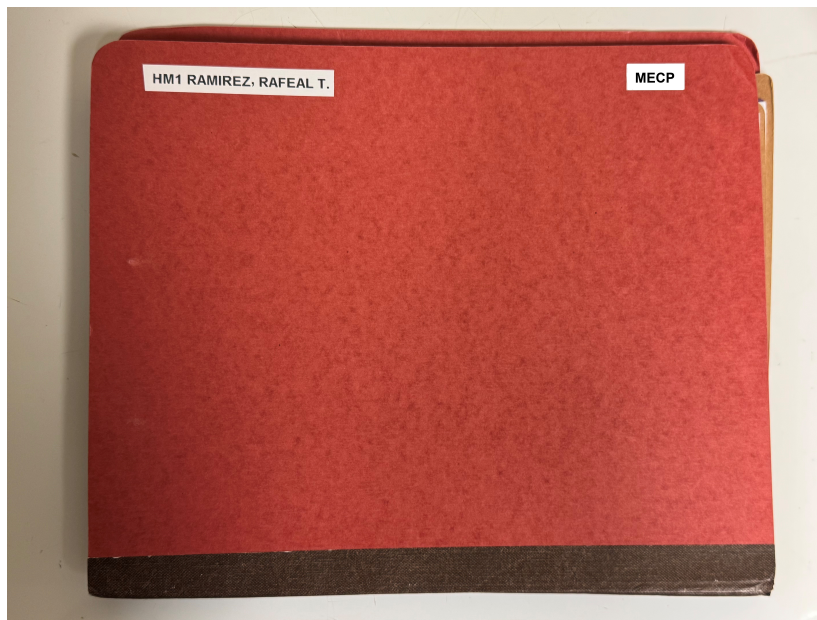
***** The number of addendums allowed after the package has been submitted will be capped at (5) five.**

That due date will be annotated on the annual NAVADMIN. ***

***** Paper clip medical documents (2808 / 2807-2 Medical Screening) together and place between Parts**

I and II. Do not use staples or punch holes. ***

Six Part Folder Example



Please label application folders as shown in the above example.

Please use these program acronyms:

MECP-D

MECP-T